



**COMMUNITY  
FOUNDATION**

OF PRINCE EDWARD ISLAND

*Your Community. Your Legacy.*

## 2022 Scholarships

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Community Foundation of PEI

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## About the Community Foundation of PEI

The **Community Foundation of Prince Edward Island** provides a well-established means to support philanthropic activities for Prince Edward Islanders to support community needs. We work with donors to find the best ways possible to participate, learn and serve their communities while meeting their charitable goals.

Our mission is to improve the quality of life on PEI through the creation and building of endowment funds that will enhance life for all residents. **We believe we are the ideal organization to handle any donor's philanthropic activities.**

Permanently endowed funds are established and built by donors making tax receiptable gifts which are placed in long term investments. In the case of a gift of securities, the total market value of the securities is endowed, and a charitable tax receipt is issued for the same amount thereby avoiding any capital gains tax.

Once the gift has been received by the Foundation, it is invested in the consolidated endowment portfolio for investment while retaining its individual identify for granting purposes in perpetuity.

Endowments are invested to ensure that their earnings will be adequate to fund the annual granting capacity, along with the cost to operate the fund, and inflation. This ensures the impact remains the same throughout the years.

Fund earnings are used to provide granting according to the donor's wishes to qualified charitable causes. The **Foundation's** policy is to grant 4% of the 4-year average Fair Market Value of each endowment fund on an annual basis. The **Foundation** does not grant any amount that would encroach on the principal amount. On an annual basis, the Foundation examines the donor's granting instructions to ensure the proper allocation and gifting of funds to the appropriate organizations is completed as per the donor vision.

The **Foundation** will always act in a non-biased manner to a donor's best interests to ensure the vision and legacy of each donor is adhered to in providing disbursements in perpetuity. We provide the benefit of allowing donors to create a single endowment fund in support of several causes to assist in achieving the donors' philanthropic goals. Finally, we provide the flexibility for donors to adapt granting wishes to specific areas of support if their original vision changes for any reason.

We hope to assist you in any of your philanthropic desires to leave a legacy as we strive to make Prince Edward Island an even better place to live for the next generation and beyond.

*For more information, contact Kent Hudson at 902-200-8546 or by email at [khudson@cfpei.ca](mailto:khudson@cfpei.ca). You can also contact any other member of the Board of Directors by contacting the CFPEI office directly at 902-892-3440 or by email at [info@cfpei.ca](mailto:info@cfpei.ca).*

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## Introduction

The Community Foundation of PEI partners with donors, organizations and educational institutions to ensure that those who can make a difference in our community are supported and recognized.

Granting builds upon the strengths and responds to the needs of the community. It is the most visible aspect of the Community Foundation of PEI (CFPEI) work with the community and is the core of our community foundation; it is simply what CFPEI does. As a public foundation, CFPEI fulfills federal regulations for community foundations by awarding grants to qualified donees as defined by the Income Tax Act. Our mandate is to use income from its funds for charitable purposes within the province of Prince Edward Island.

Whether we are referring to businesses that partner with charities, individuals who have made a lasting legacy through contributions to the community, or students working toward their educational goals to enable their future engagement in our community, the Community Foundation of PEI is here to support, encourage and recognize their efforts to make PEI the best place in the world to live!

Enclosed in the following package is information on all scholarships and grants that are available from the Community Foundation of PEI in 2022! All grants and scholarships have been made available by generous donors who have entrusted to administer these contributions based on their wishes.

## Scholarships

Encouraging and supporting post-secondary students is the reason some donors turn to the Community Foundation of PEI. The goals of the resulting student awards vary widely. Some support graduates of a specific high school, college, university, or program, while others focus on a loved one's special interests.

If you are applying for scholarships, please make note of these items.

- Please note that our application process is now done online through our scholarship and community grant application portal. Applications will not be accepted via email, mail or in person. If you are having difficulties submitting your application through our application portal, please contact us at [info@cfpei.ca](mailto:info@cfpei.ca).
- Please ensure that reference letters are signed, that they include the contact information of the person writing the letter.
- Please provide a complete mailing address including civic or box, city and postal code.
- ***You will not be able to submit your online application until it is complete, and all required documents are uploaded.***
- Please allow yourself enough time to request additional documents that may be required for the scholarship you are applying for. We will not accept additional documents after the deadline date.
- Please note all scholarship cheques awarded will be issued to the post-secondary institution and students.
- Only successful applicants will be notified.
- For a full list of our scholarships and instructions on how to get started and apply to one of our scholarships please click on Guidelines button above
- To apply for a scholarship please visit <https://cfpei.eformsolutions.com/landing/sign-in>.

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## ***Architects' Association of PEI Scholarship***

This Scholarship Fund was established by the Architects Association of PEI in 2004 to help Island students pursue degreed studies (bachelor, masters, doctoral) leading to a career in the field of architecture.

### **Conditions of Eligibility:**

- Must have been a PEI High School Graduate
- Enrolled in full-time studies in a Canadian or American architectural degree program
- Demonstrates academic achievement, performance in projects, design ability, leadership ability, and concern for the welfare of others

### **Checklist:**

- Formal statement of academic standing
- Official academic transcript
- Confirmation letter of acceptance
- Portfolio of work (optional)-SEE ONLINE APPLICATION FOR DETAILS
- Personal Statement (max 500 word)-SEE ONLINE APPLICATION FOR DETAILS
- Two (2) letters of reference-SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$2,000**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***Arthur and Theresa MacDonald Charitable Trust Scholarship***

Arthur & Theresa (Gillis) MacDonald were born, raised and educated in rural Prince Edward Island. Arthur was raised in East Point and Theresa in Low Point (Point Hill), PEI. Later in life, they left the Island to pursue work and career opportunities in central Canada and the United States. They never forgot their roots and had great compassion for children and youth. Theresa established in Last Will and Testament, a trust fund to benefit others and particularly those continuing their education that could benefit from financial assistance.

This Scholarship Fund was transferred to the CFPEI in 2011 by the committee of the Arthur and Theresa MacDonald Trust. The income from the funds assists Island students who are in a PEI post-secondary program and would benefit from financial assistance.

#### **Conditions of Eligibility:**

- Graduating from any Prince Edward Island Highschool
- Enrolled in a Canadian post-secondary school
- Demonstrates effort and dedication to academic studies
- Demonstrates financial need
- Must not be a recipient of another major scholarship or award from the High School.

#### **Checklist:**

- Personal Statement-SEE ONLINE APPLICATION FOR DETAILS
- Statement of financial need-SEE ONLINE APPLICATION FOR DETAILS
- Formal statement of academic standing
- Transcript of marks
- Confirmation of acceptance from a Canadian Post-Secondary Institution
- Two (2) letters of reference-SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$5,000**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



### **Bourse d'études Hervé H. Poirier**

La "Bourse d'études Hervé H. Poirier a pour but de supporter financièrement un(e) finissant(e) de l'École-sur-Mer (ÉSM), Summerside, qui désire poursuivre ses études dans une institution de langue française. Cette bourse, d'au moins 1000\$, sera décernée annuellement à moins que personne ne se soit qualifiée. Le ou la récipiendaire sera choisie par un comité de l'École selon les critères suivants:

- un(e) finissant(e) de l'École-sur-Mer qui entreprend des études post-secondaires de langue française à l'automne suivant ou, si désiré, dans un délai maximal de 2 ans;
- le ou la candidat(e) devra avoir complété au moins 2 ans d'études secondaires à l'ÉSM pour être admissible. Toutefois, aussi admissible, un (e) candidat(e) qui a fait la majorité de ses études à l'ÉSM, a dû quitter pour raison majeure (ex.: déménagement familial) et qu'il ou elle y revient pour faire une entière 12e année,
- un(e) étudiant(e) qui a démontré clairement un intérêt marqué dans l'apprentissage et l'usage d'un français "standard" au cours de ses études à l'ÉSM et qui, en plus, a fait preuve de fierté et d'engagement dans l'usage du français à l'école et dans ses activités extracurriculaires. Note: Même si avoir obtenu d'excellents résultats scolaires en français peut, en soi, devenir un atout, ça ne doit jamais devenir le critère d'une sélection automatique.
- si, par hasard, aucun étudiant ne répond aux critères ci-haut mentionnés, aucune bourse ne sera décernée; elle pourrait devenir une seconde bourse dans une année ultérieure si le Comité de sélection juge que le nombre et la qualité des candidatures la justifie.

Enfin, la responsabilité de gérer l'attribution annuelle de la Bourse Hervé H. Poirier revient au Comité de sélection de l'École-sur-Mer.

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*The "Bourse d'études Hervé H. Poirier" was established by Hervé H. Poirier as a mean to support a graduating student from École-sur-Mer, Summerside, who wishes to continue his or her studies at a college or university level where French is the main language of education. This "Bourse" will be given on a yearly basis unless no candidate has met the criteria. A scholarship of at least 1000\$ will be awarded annually to a graduating student, as submitted by the school committee, who meets the following criteria:*

- *A graduating student of École-sur-Mer who wishes to pursue post-secondary studies in French in the fall or within a maximum of a 2-year delay.*
- *The candidate must have completed at least 2 full years of high school at ÉSM with the following exception. The graduate has done most of his/her schooling at ÉSM, has moved away for exceptional reasons (ex.: a family move) and has returned to complete a full final year at ÉSM.*
- *A graduating student who has shown true and obvious interest in learning "standard" French during his/her years at ÉSM as well as pride in speaking French in school and extracurricular activities. Note: Although a factor to be considered, having the best marks in French classes **is not** a criterion for automatic selection.*
- *In the case that there are no students meeting these requirements, no bursary will be awarded that year. In future years, the Committee will have the option of giving a second bursary if the quality and the number of candidates justify it.*

*The École-sur-Mer Scholarship Committee has the responsibility to manage, on a yearly basis, the awarding of the "Bourse Hervé H. Poirier".*

**Estimated Granting:**

**\$1,000.00**

**Application Process:**

Selected by École-sur-Mer, Summerside



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### ***Brodie McCarthy Memorial Leadership Scholarship***

The Brodie McCarthy Memorial Leadership Scholarship Fund was established by the PEI Rugby Community at the Community Foundation of PEI to honour the life of Brodie McCarthy. Brodie was a popular, fun-loving, proficient high school student and athlete who passed away as the result of a tragic accident while playing rugby, one of his favorite sports.

The Montague Regional High School Scholarship Committee will be responsible for the selection of the successful recipient.

#### **Conditions of Eligibility:**

- A graduating student at Montague Regional High School who will be attending a post-secondary institution in the fall
- Possesses strong leadership qualities and who has a strong sense of community
- Possesses a strong academic background
- Priority may be given to applicants that are school athletes
- Application must be accompanied by a personal statement of maximum 500 words that describes why you feel you would be an appropriate recipient of this scholarship.

#### **Checklist:**

- Complete application form
- Personal Statement (Max 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of acceptance or confirmation of continuing attendance at a post-secondary institution.

|                              |                                           |
|------------------------------|-------------------------------------------|
| <b>Estimated Granting:</b>   | <b>\$2,130</b>                            |
| <b>Application Process:</b>  | Selected by Montague Regional High School |
| <b>Applications Open:</b>    | <b>February 28</b>                        |
| <b>Application Deadline:</b> | <b>April 3</b>                            |

*Note: Montague Regional High School Administration selects the most deserving student on an annual basis*

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## ***Catherine & Helena Yeo Scholarship***

This endowment fund has been established as a tribute to Catherine & Helena Yeo for the purpose of providing financial support to students who reside in Prince County and are in need of financial support to continue their education.

The scholarships (quantity and value to be determined annually) will be awarded annually to applicants who best meet the following criteria:

- Scholarships shall be awarded to applicants who best meet the following criteria based on the funds available in any given year:
  - o Applicants must reside in Prince County and attend a Prince County High School and will be continuing full-time post-secondary education in the fall immediately following graduation from high school.
  - o Individuals must be in Financial Need – Discretion shall be used to select the best applicants on an annual basis based on the strength of each application.
- Application Criteria:
  - o To be determined by each of the respective high schools.
  - o Confirmation of acceptance from a Canadian post-secondary institution.

### **Conditions of Eligibility:**

- Graduating from a Prince Edward Island High School located in Prince County
- Enrolled in a Canadian post-secondary school
- Demonstrates effort and dedication to academic studies
- Demonstrates financial need – Discretion shall be used to select the best applicants on an annual basis based on the strength of each application.

|                            |                    |
|----------------------------|--------------------|
| <b>Estimated Granting:</b> | <b>\$42,362.00</b> |
| Applications Open:         | February 28        |
| Application Deadline:      | April 3            |

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## ***Charles & Ethel McCardle Scholarship***

This scholarship was established in 2022 to honour Charles and Ethel McCardle of Middleton, P.E.I., who raised 12 children and operated a family farm. They encouraged education and were active members of their community. Their door was always open to welcome family and friends.

### **Conditions of Eligibility:**

- Resident of Prince Edward Island
- Attending post-secondary educational institution full-time in the year the scholarship is awarded
- Demonstrates effort and dedication to academic studies
- Understands the importance of community involvement/volunteerism through a personal essay (maximum 400 words)

### **Checklist: SEE ONLINE APPLICATION FOR DETAILS**

- Complete application form
- Personal Statement (Max 400 words)
- Copy of Transcript
- Confirmation of acceptance from post-secondary institution

**Estimated Granting:**

**\$500.00**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**





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## ***Gordon Doughart Memorial Award***

This Memorial Award was established by the parents of Gordon Doughart in 2016. Gordon was a talented Red Seal chef whose sense of humor, generosity and strong work ethic earned the respect and support of friends and co-workers. He was a very devoted husband and father. He enjoyed and competed in a variety of sports with a passion for hockey and golf.

### **Conditions of Eligibility:**

- Currently attending Grade 12 in a Prince Edward Island high school
- Entering a program at Holland College in the fall of the graduating year
- Applicant or a member of his/her immediate family have been directly impacted by cancer
- Applications are also welcomed from students who have not been directly impacted by cancer but who have provided significant volunteer service with local or provincial fundraising initiatives to support cancer research or to benefit a cancer patient

### **Checklist:**

- Complete application form
- Confirmation of Acceptance from Holland College
- Personal Resume
- Personal Statement (Min 200 words)-SEE ONLINE APPLICATION FOR DETAILS
- Names of 2 References SEE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$700**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***Hudson-Chouinard Fund***

The Hudson-Chouinard Fund Scholarship was established for a Prince Edward Island student who is working in the golf industry and will be attending a post-secondary institution (full-time) in the year following their employment.

#### **Conditions of Eligibility:**

- Enrolled full time in a post-secondary institution.
- Demonstrates a financial need.
- Student who works within the golf industry of Prince Edward Island.
- Possesses strong leadership qualities and who has a strong sense of community.
- Possesses a mixture of good academic standing and involved in extra-curricular activities (sports, music, community, etc.).

#### **Checklist:**

- Complete application form
- Personal Statement (500-750 words) describing the applicant's fit to the criteria (work ethic, leadership qualities, extra-curricular activities, financial need, and what their goals are for their future).
- Transcript of marks.
- Confirmation letter of acceptance from a Canadian post-secondary institution.
- Letter of reference from the Manager (or supervisor) at the golf facility where they are employed.
- Copy of resume.

**Estimated Granting:**

**\$1,000**

**Applications Open:**

**July 1**

**Application Deadline:**

**August 31**



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## ***Island Nature Trust Young Environmentalist Award***

*(Sponsored by Leigh Jenkins of Century 21)*

This Scholarship Fund was established with the purpose of providing funds to an individual who has a proven interest in environmental issues and nature conservation.

The award is for a graduating student of Bluefield, Charlottetown Rural, Colonel Grey, Montague and Francois Buote.

### **Conditions of Eligibility:**

- Graduating student of an eligible high school (Bluefield, Charlottetown Rural, Colonel Grey, Montague and Francois Buote)
- Have maintained a sound academic standing over the past 2 school years
- Have been involved in a school or community-based club, committee or organization that is dedicated to environmental issues

**Estimated Granting:                      \$200.00 each & a 1-year Island Nature Trust Youth Membership**



### ***Jack Scott Memorial Scholarship***

The Jack Scott Memorial Scholarship, was created in 2021 in memory of John Robert Scott a graduate of Col. Gray High School, known as a student as Rob Scott, he continued on to study Computer Science at UNB and to work in the field in PEI and BC.

The scholarship is for a graduating student(s) from Col. Gray High School who has excelled in Computer Science with plans to continue their studies in this field. Priority will be given to those in need.

#### **Conditions of Eligibility:**

- A graduating Colonel Gray high school student who will be attending a post-secondary institution in the fall to pursue studies in the field of Computer Science;
- The scholarship will be awarded by the Colonel Gray High School Scholarship Committee in consultation with the Community Foundation of PEI and the Scott Family.

#### **Estimated Granting:**

**First Scholarship expected to be granted in Spring 2023**

#### **Application Process:**

There is no application process as the recipient will be elected by the Colonel Gray High School Scholarship Committee, CFPEI and the Scott Family.



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## ***Jacob Simmons Sports Scholarship***

The Jacob Simmons Sports Scholarship Fund was established in memory of Jacob Simmons in order to honour his life and to provide support for a graduating Prince Edward Island high school student who is attending a post-secondary institution in the fall.

Jacob was an avid athlete who participated in many sports throughout his life, including basketball, soccer, volleyball, rugby, football, track and field, wrestling, running and cycling. He represented PEI on provincial basketball and soccer teams and was invited to try out for the National Men's U-17 basketball team. He was also the 2019 PEI Roadrunners' Male Runner of the Year. That meant a lot to him as he had recently come back to running after several years away from that sport.

Jacob also had a wide range of interests outside of sports, among them reading, music, travel, heritage and people. He worked with his father in the family agricultural tile drainage business and on their family farm in Point Prim, PEI.

He was killed by an impaired driver at the age of 27 on June 12, 2020. He was cycling on a beautiful Friday afternoon and was struck from behind by a driver who didn't stop to offer assistance and was found by the police several kilometers from the collision site. His death was a terrible blow to his family, friends and community, and his father wanted to see the scholarship established in Jacob's memory to assist other young people starting their post-secondary studies. Jacob's father passed away six weeks after him as a result of pancreatic cancer.

### **Conditions of Eligibility:**

- A graduating Prince Edward Island high school student who will be attending a post-secondary institution in the fall;
- Possesses leadership qualities and contributes to his/her community;
- Has demonstrated potential to allow him/her to succeed academically in post-secondary studies;
- Priority may be given to applicants who participate in basketball and/or running.
- Application must be accompanied by a personal statement of maximum 750 words that describes why you feel you would be an appropriate recipient of this scholarship. Due to the manner in which Jacob died, please also briefly include two suggestions you have (within your 750 words) as to how impaired driving could be reduced or eliminated in PEI.

### **Checklist:**

- Personal Statement – reference to above information under conditions of eligibility
- Confirmation of acceptance from a Canadian Post-Secondary Institution
- Two (2) letters of reference

**Estimated Granting:**

**\$3,220**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



## ***Janice Kun Memorial Scholarship***

This endowment fund is being established as a tribute to Janice Kun who passed away from cancer in August 2019. For those who knew Janice, she was a beautiful, kind, witty, thoughtful, daydreamy, and creative soul, loved and respected by friends, family and colleagues alike. She worked professionally as an illustrator, while also creating a rich body of multi-genre fine art, drawing inspiration from various sources such as nature, fashion, and her personal cultural heritage and experiences. This annual scholarship aims to support a young PEI art student by giving them the same encouragement and acknowledgement that benefited Janice so greatly when she first ventured from her secondary school in Charlottetown out into the wider world.

### **Conditions of Eligibility:**

A scholarship will be awarded annually to an applicant who best meets the following criteria:

- A graduating student of a Prince Edward Island high school who will be attending a post-secondary institution in the fall in the area of Fine Arts, (eg. drawing, painting, printmaking, sculpture, etc). The student will be enrolled with the intention of working towards an undergraduate degree or diploma in fine arts. *Exceptions will be considered for students starting later in the year or having taken a gap year off.*
- Applications will also be considered if the student is enrolled in a program focused on another art practice such as craft (eg. ceramics, jewellery and metalsmithing, textiles/fashion), media (eg. film, intermedia, video, photography), graphic design or illustration.

### **Checklist:**

- Complete application form
- Confirmation of acceptance from a Canadian post-secondary institution
- Portfolio samples: Samples of 12-15 distinct art pieces and must include at least 2-3 different mediums to give us an idea of the range of skills and ideas.
- Personal essay (Maximum 500 words): For your personal essay, we would like to get an understanding of the person behind the art work. Suggested topics you could draw on might include some of the following: any personal history that informs & drives your creative expression, future career /academic, aspects that demonstrate your self-initiative /passion for making your art through the years, academic commitment /achievement, and discussion of any other motivations /ideas that drive your work and creative process.
- Letters of recommendation 1-2 letters of reference (optional, but encouraged): You will not be penalized if you don't submit any reference letters. A good reference might come from a credible source such as your art teacher, mentor, employer (with applicable knowledge in a creative field), or someone who has commissioned your work.

*While we can only award one applicant the scholarship, we would like to thank you so much for your application regardless - for showing us your inspiring /talented work and taking the time to tell us a bit about yourself. We wish you all the best luck and enjoyment in these next steps in your creative life.*

**Estimated Granting:**

**\$1,000**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***Joan Auld Scholarship Fund***

This Scholarship Fund was established in 2000 by the Prince Edward Island Crafts Council in honour of Joan Auld. Joan's career was as a Craft Development Officer with the PEI Department of Business Development. She worked for over 30 years to support the craft industry on PEI.

#### **Conditions of Eligibility:**

- Applicant must be a Canadian citizen and must have been a resident of PEI for at least 6 months before attending a recognized post-secondary institution
- Applicant must be enrolled in full-time studies in a craft-related field at a recognized post-secondary institution
- The student must demonstrate high school graduation or equivalence (must meet the requirements for entrance into a college program)

#### **Checklist:**

- Complete application form
- An outline of the proposed course of study and the name of the institution that you will be attending
- Typed Essay (Max 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Portfolio of Work-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of Acceptance from University/College of where you will be attending.
- Two Letters of Reference (Max 500 words each)-SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$1,140**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



## ***Joseph Spriet Scholarship***

In honour of the tremendous contribution that Mr. Joseph Spriet made to the 2009 Canada Games Host Society, the Joseph Spriet Scholarship Award was established by the Province of Prince Edward Island. Mr. Spriet is a well-known businessman, who is active in island sports, community, social and business groups. He recognizes the importance of education, sport, and community involvement in the development of youth. The scholarship will support the youth of today and that of the future.

The annual award is intended for residents of PEI who are entered in a course of study in a public post-secondary institution in one of the following: Human Services, Business, Sports or Agriculture. Applicants must demonstrate an interest in making a difference in their community by being actively involved in one, or a combination of, volunteer work, sports and charitable organizations. Participation, as either an athlete or volunteer, in a national sports event will be considered an asset.

### **Conditions of Eligibility:**

- Must be a resident of Prince Edward Island
- Successfully completed: one-year post-secondary; **OR** have graduated high school and have been in the work force for at least one-year post graduation; **OR** entering a post-secondary institution that offers accommodations for learners with disabilities
- Pursuing full time studies in Human Services, Business, Sports or Agriculture
- Completed 200 hours in one, or a combination of, volunteer work, sports and charitable organizations
- Not a prior recipient of this scholarship
- Participation as an athlete/volunteer in a national sports event would be considered an asset
- Must provide confirmation of acceptance to a full-time program from a public post-secondary educational institution

### **Checklist:**

- Complete application form
- Personal Statement (maximum 500 words)-**SEE ONLINE APPLICATION FOR DETAILS**
- List of current and previous employment-**SEE ONLINE APPLICATION FOR DETAILS**
- Verification of 200 hours of involvement and contributions to community in one, or a combination of volunteer work in sports and/or charitable organizations
- Two (2) letters of reference with one from the educational institution currently attending and one from a person in your community-**SEE ONLINE APPLICATION FOR DETAILS**
- Confirmation of acceptance to a full-time program from a public post-secondary educational institution

**Estimated Granting:**

**\$6,990**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



### ***Joyce Paynter Memorial Education Award***

This fund was established in 2019 by friends and family of Joyce Paynter, to provide a memorial award to a deserving student attending UPEI, Holland College or Collège Acadie Î.-P.-É., to pay tribute to the legacy she left serving her country, her family and her community and in particular, The Royal Canadian Legion.

Joyce came to PEI via the Ile de France troop ship through Pier 21 in Halifax in 1945. Art and Joyce settled in French River where they farmed and were keepers of the Cape Tryon lighthouse until Art's health issues took them to Charlottetown. Art and Joyce worked as a houseparent team at the Sherwood Home until Art's passing in 1970. As a very young widow, Joyce devoted the remainder of her life to providing for her family and her community. She was a loyal and decorated member of The Royal Canadian Legion, being a member since 1962. She was a member of the Branch's "Sick and Visiting Committee" for 12 years. An advocate for ex-service women, her efforts earned women the right to parade back to the Branch upon conclusion of the Remembrance Day ceremony and established several other firsts for female Veterans. Joyce became the first woman to serve as Honorary President of Branch No. 1 and of the Prince Edward Island Provincial Command.

#### **Conditions of Eligibility:**

A single \$1000 award will be given to an applicant who meets the following criteria:

- A student enrolled in or attending UPEI, Holland College or Collège Acadie Î.-P.-É. (no age limits),
- Can demonstrate a leadership role and/or involvement/volunteerism with their community,
- Has financial need/constraints to pursue post-secondary education,
- *Preference will be given to those applicants can demonstrate an understanding and/or involvement in the important work and supports of the Royal Canadian Legion to veterans and their families.*
- The winning essay will be shared with Branch 001 of the Royal Canadian Legion.

#### **Checklist:**

- Official academic transcript
- Confirmation letter of acceptance from Post Secondary Institution
- Statement of Financial Need - SEE ONLINE APPLICATION FOR DETAILS
- Personal Essay (max 500 word) describing their fit to the above criteria.
- Two (2) letters of reference - SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$1,000**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**





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## ***Lowell Phillips Scholarship Fund***

This Scholarship Fund was established in 1989 and transferred to the Community Foundation of PEI in 1999. The fund was created by friends and associates of Lowell Phillips to honour and celebrate how Mr. Phillips faced adversity and courageously overcame challenges throughout his life.

### **Conditions of Eligibility:**

- A student with a defined physical disability
- A resident of PEI
- Acceptance at a post-secondary school
- Demonstrates financial need

### **Checklist:**

- Complete application form
- Personal Statement (maximum 350 words)-SEE ONLINE APPLICATION FOR DETAILS
- Statement of Financial Need - Please provide a statement of financial need that explains why you would benefit from being awarded a scholarship-SEE ONLINE APPLICATION FOR DETAILS
- Transcript of marks
- Confirmation of acceptance to a full-time program from a Canadian post-secondary educational institution
- Two (2) letters of reference (Max 500 words each)-SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$875**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### **Montague - Mount Hamilton Goodwill Games Scholarship Fund**

This scholarship fund was established in 2018 by the Hennebery Family to recognize the role their parents, Mary and Reg Hennebery, played in establishing and supporting the Montague – Mount Hamilton Goodwill Games. Mary and her brother, Ernie McKenna, co-founded the Goodwill Games in 1969.

#### **Conditions of Eligibility:**

- Resident of Prince Edward Island
- Attending a post-secondary educational institution full time in the year the scholarship is awarded.
- Participated as a player in the Montague-Mount Hamilton Goodwill Games on the Montague Minor Hockey Association team
- Essay outlining experience in the Goodwill Games, educational and career goals (max 400 words)

#### **Checklist:**

- Personal Statement (Maximum 400 words)-**SEE ONLINE APPLICATION FOR DETAILS**
- Complete application form
- Confirmation of Acceptance from Post-Secondary Institution
- List Other Scholarships and Bursaries (and amounts) you have Applied for or Received

**Estimated Granting:**

**\$1,000**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**





## ***Noreen and George Corrigan Learning Disability Scholarship***

This renewable Scholarship Fund was established in 2013 by Noreen Corrigan, a Charlottetown business woman, on behalf of she and her husband George. The scholarship was created in order to provide financial assistance to students with learning disabilities, so they may be inspired to pursue their dreams through post-secondary education.

This scholarship is awarded to an Island student with specific learning disabilities to attend a post-secondary institution.

### **Conditions of Eligibility:**

- Applicant must be aged 18 to 30 years
- PEI high school graduate or has a Grade 12 equivalent (GED and/or adult education upgrading) who is enrolled full-time at a Canadian post-secondary school
- Documents a learning disability such as Dyslexia, Dyscalculia and or Dysgraphia. Conditions including AD/HD, Asperger's Syndrome and other autism spectrum disorders, Cerebral Palsy, and psychiatric conditions do not alone qualify an applicant for this scholarship. Applicants with these conditions are welcome to apply but must also provide documentation of a specific learning disability
- Demonstrates financial need

### **Checklist:**

- Complete application form
- Personal Statement (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Two (2) letters of reference (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of acceptance to a full-time program from a Canadian post-secondary educational institution

**Renewable:** This award is a renewable scholarship; however, students who receive the award one year need to re-apply and compete in order to receive it in the following year. The renewable application package must include documentation from the post-secondary school confirming successful completion of their year of school.

**Estimated Granting:**

**\$2,870**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



## ***Noreen and George Corrigan Single Mother Scholarship***

This renewable Scholarship Fund was established in 2013 by Noreen Corrigan, a Charlottetown business woman, on behalf of she and her husband George. The scholarship was created in order to provide financial assistance to single mothers who have increased financial challenges when raising children. It's the hope of the founders of this scholarship that single mothers will be able to pursue their dreams through higher education and provide a good future for themselves and their children.

Single Mother: Scholarship is awarded to a single mother who is enrolled in and/or attending a post-secondary school.

### **Conditions of Eligibility:**

- Applicant must be aged 18 to 30 years
- PEI high school graduate or has a Grade 12 equivalent (GED and/or adult education upgrading) who is enrolled full-time at a Canadian post-secondary school
- Enrolled in a Canadian post-secondary school
- Single mother not in a common law relationship
- Demonstrated financial need

### **Checklist:**

- Complete application form
- Personal Statement (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Two (2) letters of reference (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of acceptance to a full-time program from a Canadian post-secondary educational institution

**Renewable:** This award is a renewable scholarship; however, students who receive the award one year need to re-apply and compete in order to receive it in the following year. The renewable application package must include documentation from the post-secondary school confirming successful completion of their year of school.

**Estimated Granting:**

**\$1,910**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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## ***Orin Carver Scholarship Fund***

This Scholarship Fund was established in 1991 at the close of the Canada Winter Games to honour and recognize the leadership of Orin Carver who served as President of the games. Mr. Carver passed in 2001.

### **Conditions of Eligibility:**

- In graduating year of a PEI high school, or enrolled in UPEI or Holland College
- Intend to further full-time studies at UPEI or Holland College;
- Exhibit a level of excellence and leadership in either athletics or arts fields, or in community service or a combination thereof
- Achieved an overall average of 75% during your previous academic year, with no individual subject mark less than 70%
- Provide a transcript of your most recent academic performance endorsed by the educational institution you attend
- Application supported by a minimum of 2 letters of reference and submit a personal statement not exceeding 500 words on how you have personally benefitted from your involvement in athletics or the arts, and your involvement in your community

### **Checklist:**

- Complete application form
- Personal Statement (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Formal statement of academic standing and official academic transcript for most recent academic year completed (full-time) by educational institute attended
- Two (2) letters of reference with one from the educational institution currently attending and one from a person in your community-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of acceptance or confirmation of continuing attendance, at either Holland College or UPEI

**Estimated Granting:**

**\$6,050**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***PEI Regiment Association***

This Scholarship Fund was established to award an annual scholarship(s) on behalf of The PEIRA to directly assist current and former members of The Regiment (or their families) in the educational pursuits. It can also assist those with other ties to The Regiment or who show a strong interest in it's legacy.

#### **Conditions of Eligibility:**

- Preference will be given to an individual that is a member of the PEI Regiment or a member/family member of the PEI Regiment Association
- Preference will be given to an applicant who may be directly connected to a life member of PEIRA
- Will be attending a post-secondary institution full time in the year the scholarship is granted

#### **Checklist:**

- Complete application form
- Personal Statement (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Two (2) letters of reference with one being a recommendation from a member of the PEI Regiment of the PEI Regiment Association and one being from a member of community (ie. teacher, employer, clergy etc)
- Confirmation of acceptance or confirmation of continuing attendance

**Estimated Granting:**

**\$500**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***PEI Protestant Children's Trust Bursary***

The PEI Protestant Children's Trust Bursary was established by the PEI Protestant Children's Trust in recognition of its long association with the care and education of Prince Edward Island's Protestant young people.

The Scholarship Fund awards are for Protestant students in financial need and who are attending Holland College. Depending on the number of applications, priority may be given to applicants with no living parents or only one living parent.

Award recipient will receive 50% of the award on or before the start date of the program and will receive the other 50% at the midpoint of their first year of their program, provided the Registrar confirms the student has good academic standing.

#### **Conditions of Eligibility:**

- PEI high school graduate (or equivalent), within the last eight (8) years
- First year student enrolled in a one or two-year course at Holland College
- A PEI resident for five years or more
- Affiliation with a Protestant Church (note from Church agent), regardless of denomination
- Demonstrates good academic standing
- Demonstrates financial need
- *Depending on the number of applications, priority may be given to applicants with no living parents or only one living parent.*

#### **Checklist:**

- Complete application form
- Personal Statement (maximum 500 words)
- Statement of Financial Need
- Two (2) letters of references – optional but highly recommended
- Confirmation of Protestant Church Affiliation

**Estimated Granting:**

**\$12,500**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



### ***Ron & Theresa Hudson Memorial Scholarship***

The Ron & Theresa Hudson Memorial Scholarship, was created in 2021 in memory of Ron & Theresa Hudson. The annual scholarship shall be awarded to a graduating student from Three Oaks Senior High School that combines strong academics, sports, school activities and community involvement.

Ron & Theresa Hudson spent their entire professional careers as dedicated teachers in the Summerside area. They raised three children, Rhonda Matters, Lori Hudson and Kent Hudson who all graduated from Three Oaks Senior High School. This scholarship is a tribute to their dedication as teaching professionals in the Summerside area.

#### **Conditions of Eligibility:**

- A graduating student from Three Oaks Senior High School that combines strong academics, sports, school activities and community involvement and who will be attending a post-secondary institution in the fall to pursue post-secondary studies;
- The scholarship will be awarded by the Three Oaks Senior High School Scholarship Committee in consultation with the Community Foundation of PEI and the Fund Advisors.

**Estimated Granting:**                      **\$1,000**

**Application Process:**                      There is no application process as the recipient will be elected by Three Oaks Senior High School Scholarship Committee

### ***St. Andrew's Society Scholarship Fund***

Requirements for applicants include being a full-time university student in either of the first three years of university, a resident of Prince Edward Island, a Roman Catholic and of Scottish descent, having either a Scottish surname or having at least 2 Scottish grandparents who were born with a Scottish surname.

#### **Conditions of Eligibility:**

- Full-time university student in any of the first three years of university
- Resident of Prince Edward Island
- Roman Catholic and of Scottish descent, having either a Scottish surname or having at least 2 Scottish grandparents who were born with a Scottish surname

#### **Checklist:**

- Complete application form
- Roman Catholic affiliation by Parish Priest confirmation required

**Estimated Granting:**

**\$50,000**

**Applications Open:**

**August 1**

**Application Deadline:**

**October 31**



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### ***St. John's Lodge No. 1 – Ross Estates Bursary***

The St. John's Lodge – Ross Estates Bursary was established by the estate of John and Muriel Ross and transferred to the Community Foundation of PEI in 2012. This Scholarship Fund awards are granted to a direct descendent of a PEI Mason.

#### **Conditions of Eligibility:**

- Father of Grandfather who was/is a Mason
- Demonstrates a financial need
- A graduate of a PEI High School
- Accepted to a post-secondary institution
- Write an essay on the subject of your choosing

#### **Checklist:**

- Complete application form
- Transcript of marks
- Essay (maximum 250 words)-SEE ONLINE APPLICATION FOR DETAILS
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of acceptance from a Canadian post-secondary institution

Amount awarded is based on number of applicants.

|                            |                |
|----------------------------|----------------|
| <b>Estimated Granting:</b> | <b>\$9,600</b> |
| Applications Open:         | February 28    |
| Application Deadline:      | April 3        |





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### ***Stephen Turner Scholarship***

The Stephen Turner Memorial Scholarship was created in the memory of Stephen Turner, a UPEI and Holland College graduate, community leader and friend, whose life was taken unexpectedly. It is desired that the recipient be a person who has demonstrated outstanding community leadership, academic success, personality, contributed to Island life and has participated in Island politics.

#### **Conditions of Eligibility:**

- A student enrolled in or attending UPEI, Holland College or Collège Acadie Î.-P.-É.
- Have proven leadership in and/or dedication to community or community groups
- Is active in political organization(s) and or community development initiatives
- Has financial need/constraints to pursue post-secondary education
- Note: membership in any political party is not considered in the awarding of the scholarship.

#### **Checklist:**

- Complete application form
- Personal Essay (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Two (2) letters of reference (maximum 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Confirmation of acceptance from a Canadian post-secondary institution

**Estimated Granting:**

**\$850**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***Summerside-Natick International Friendship Hockey Fund***

In 2001, founding members of the International Friendship Hockey Series Committee established the Summerside-Natick International Friendship Hockey Fund. This Scholarship Fund provides a scholarship to a student, involved in the Summerside Area Minor Hockey Association, entering into their first year of post-secondary studies.

#### **Conditions of Eligibility:**

- Must be a graduate from a PEI High School
- Must be accepted into a recognized post-secondary institution, entering your first year of study (Post-secondary students beyond the first year may be considered if no other applications are received.)
- Preference will be given to the individuals who have played with the Summerside Area Minor Hockey Association
- Must demonstrate a financial need

#### **Checklist:**

- Complete application form
- Transcript of marks
- Personal Statement (maximum 500 words)-
- Verification of playing/having played in the Summerside Area Minor Hockey Association
- Confirmation of acceptance from a Canadian post-secondary institution
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Two (2) letters of reference (maximum 500 words)-**SEE ONLINE APPLICATION FOR DETAILS**

**Estimated Granting:**

**\$560**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**





### ***TRH Duke and Duchess of Cambridge Legacy Scholarship Fund***

This Scholarship Fund was established in 2010 with initial funding by Mary Dunea and the Government of PEI to mark the visit of the Duke and Duchess of Cambridge to Prince Edward Island. Income earned from the fund provides scholarships to PEI students attending a PEI post-secondary institution. Students in financial need and who demonstrate leadership experience and volunteer support to causes attributed to the Royal couple, such as disadvantaged youth, military families, and conservation, may apply.

#### **Conditions of Eligibility:**

- PEI Highschool Graduate
- Enrolled in an Island post-secondary institution
- Demonstrates a financial need
- Demonstrates leadership experience and volunteers support to causes attributed to the Royal couple, such as disadvantaged youth, military families, and conservation

#### **Checklist:**

- Complete application form
- Personal Statement (Max 500 words)-SEE ONLINE APPLICATION FOR DETAILS
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Transcript of marks
- Confirmation of acceptance from a Canadian post Secondary institution
- Two (2) Letters of Reference (Max 500 words each)-SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$5,130**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**



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### ***Willard F. Cameron Scholarship***

This scholarship endowment fund is being established as a tribute to Willard F. Cameron. Mr. Cameron passed away on January 15, 2017 in his 86<sup>th</sup> year. He was initiated into Western Star Lodge No. 50 in Westville, NS on October 14, 1951. He became affiliated with St. John's Lodge #1 on January 8, 1974 and after serving in the different offices of the Lodge became Worshipful Master of St. John's Lodge in 1982. He served his beloved fraternity for 64 years.

#### **Conditions of Eligibility:**

- Descendant of a Mason or deceased Mason in good standing under the Grand Lodge of Prince Edward Island.
- Demonstrates financial need
- Write an essay on the subject of the applicant's choosing
- A graduate of a Canadian High School
- Accepted to a Canadian post-secondary institution (University or College)

#### **Checklist:**

- Official academic transcript
- Confirmation letter of acceptance
- Statement of Financial Need-SEE ONLINE APPLICATION FOR DETAILS
- Essay (max 500 word)-SEE ONLINE APPLICATION FOR DETAILS

**Estimated Granting:**

**\$1,000**

**Applications Open:**

**February 28**

**Application Deadline:**

**April 3**

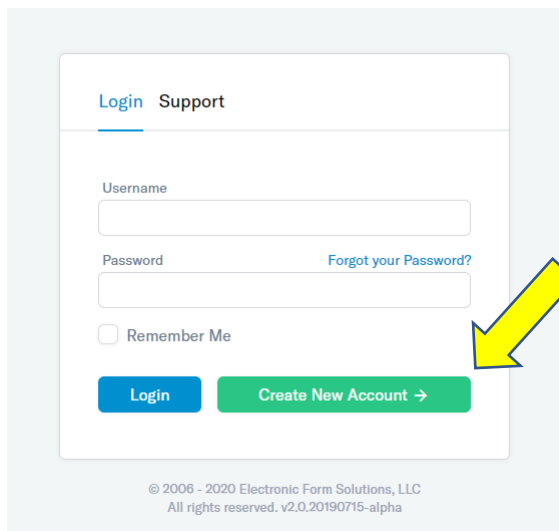


## Getting Started: How to Apply

### Creating an Account

Before you can use the online Scholarship application portal you must become a registered user. During the registration process you will be given a username (your email address) and you will create a password. If you cannot remember your username please contact the system administrator by clicking on the support tab and filling out the required fields. DO NOT create another account.

1. Go to [cfpei.eformsolutions.com](http://cfpei.eformsolutions.com)
2. On the login screen click on the **Create New Account** button

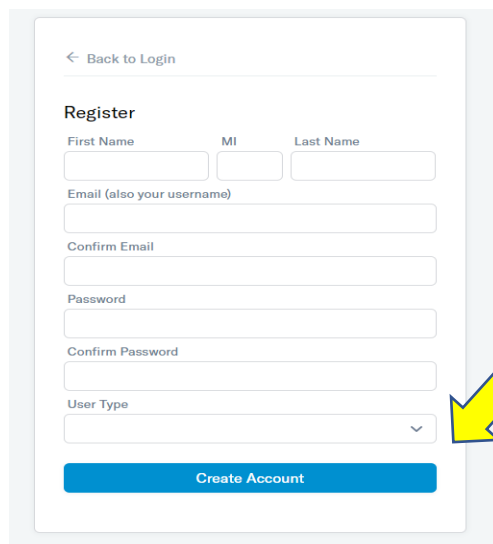


The screenshot shows a login interface with the following elements:

- Navigation links: [Login](#) and [Support](#)
- Username input field
- Password input field with a [Forgot your Password?](#) link
- Remember Me
- Buttons: [Login](#) (blue) and [Create New Account →](#) (green)
- Footer: © 2006 - 2020 Electronic Form Solutions, LLC. All rights reserved. v2.0.20190715-alpha

A yellow arrow points to the **Create New Account** button.

3. On the register screen please fill out all required fields. Please make sure that under User type you select that you are a Scholarship Applicant and then click on the **Create Account** button once finished.



The screenshot shows a registration form with the following elements:

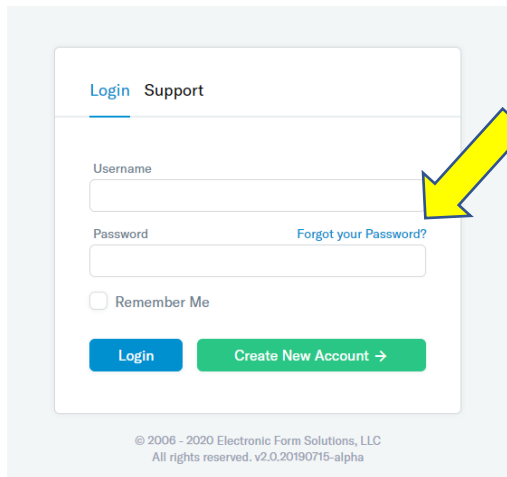
- Back link: [← Back to Login](#)
- Section header: **Register**
- Form fields: First Name, MI, Last Name, Email (also your username), Confirm Email, Password, Confirm Password
- User Type dropdown menu
- Button: [Create Account](#) (blue)

A yellow arrow points to the **Create Account** button.

## Forgot Username and Password

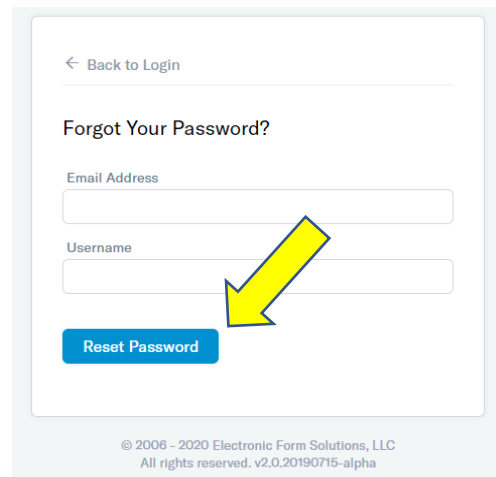
If you forget your password please click on the **Forget your password** on the login page.

Enter your email address that you used to create your account and your username (your email address) then click on **reset password**. An email with a reset password link will be sent to your inbox. If you are still need assistance please contact the system administrator by clicking on the support tab and filling out the required fields.



The screenshot shows the login page with a navigation bar containing 'Login' and 'Support'. Below the navigation bar are two input fields: 'Username' and 'Password'. To the right of the 'Password' field is a blue link that says 'Forgot your Password?'. Below the input fields is a 'Remember Me' checkbox. At the bottom of the form are two buttons: a blue 'Login' button and a green 'Create New Account →' button. A yellow arrow points from the 'Forgot your Password?' link towards the right.

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The screenshot shows the 'Forgot Your Password?' page. At the top left is a back arrow and the text 'Back to Login'. Below this is the title 'Forgot Your Password?'. There are two input fields: 'Email Address' and 'Username'. Below the input fields is a blue button that says 'Reset Password'. A yellow arrow points from the 'Reset Password' button towards the left.

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## What do the Icons Next to My Form Names Indicate?

The icons that you see represent the status of each form:



A green check mark indicates that all the required fields in a form have been completed and saved.



A yellow triangle indicates that all the required fields in a form have been completed but some optional fields are empty. This is only a warning and it will not prevent you from submitting your application.

PLEASE NOTE: You can submit your application with yellow triangles next to a form. Most likely some forms will always have a yellow triangle. Just review those forms to make sure you have entered all the information that you wish to have considered for the scholarships or Community Grants that you are applying for.



A red exclamation point is shown when at least one required field in a form is empty or contains an invalid entry. Your application cannot be submitted while any of the forms are incomplete. If you click on the section name to open the section, the required fields or fields with invalid data will be highlighted in red.


## Scholarship Application Forms

The Community Foundation of PEI (CFPEI) has individual application forms for each of our Scholarships and Community Grants. To see if you meet the conditions of eligibility and to apply click on the view application button beside the Scholarship or Community Grant that you are viewing.

Architects Association of PEI Scholarship Application Not Submitted

This Scholarship Fund was established by the Architects Association of PEI in 2004 to help Island students pursue degreed studies (bachelor, masters, doctoral) leading to a career in the field of architecture.

Opening Time: 02/01/2019 12:01:00 AM Closing Time: 05/01/2020 11:59:00 PM [View Application](#)



Once you have clicked on the View Application button you will see the application form sections on the left-hand side of the page. These sections need to be complete in order to submit your application.

Each scholarship has sections that are the same and others that are different. These are dependent on the conditions of eligibility and documents required. Here is a brief overview of the different application sections:

### **INTRODUCTION**

In this section you are given an overview of the scholarship: conditions of eligibility, suggested guidelines for references (if required).

### **PERSONAL INFORMATION**

For Scholarship applicants. In this section you are asked to fill out all the mandatory fields of your basic personal information.

### **PERSONAL STATEMENT**

In this section you are asked to write a personal statement on a variety of topics depending on the specifics of the scholarship that you are applying for. The topic will be identified in the personal statement section of the scholarship that you are applying to.

### **STATEMENT OF FINANCIAL NEED**

In this section you are asked to write your financial need, there is an outline in this section explaining what topics to highlight when writing your statement.

### **MANDATORY DOCUMENTS**

In this section you will have the ability to upload the required additional documents for the scholarship you are applying for. Each scholarship asks for different mandatory documents. Examples of additional documents that you might have to submit depending on the scholarship that you are applying for are as follows: Transcript of marks, confirmation of acceptance, references, portfolio of your work, resume, volunteer hours.

### **ADDITIONAL NOTES**

In his section you have the ability to write anything else that you would like the Selection Committee to know about your application.



### **ESSAY**

In this section you have to write an essay on the topic as outlined in the scholarship application you are applying for.

### **ACTIVITIES**

In this section you outline your active role in any of the following: community development, volunteer work, or political involvement.

### **SIGNATURE**

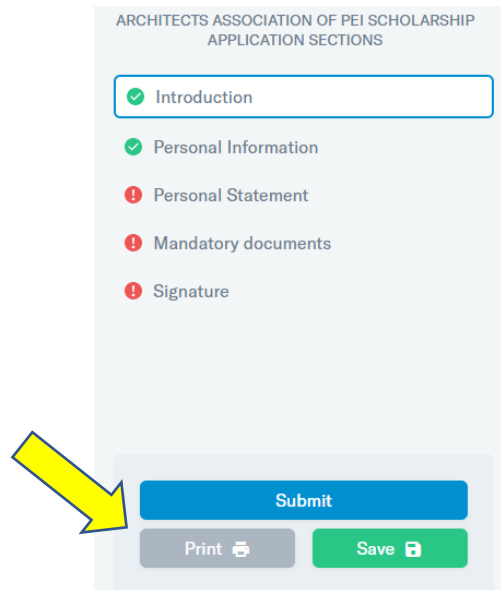
This section requires your electronic signature to confirm that you understand that your responses and information that you provided in your application are true and factual and that you completed the application yourself.

### **Saving Your Application**

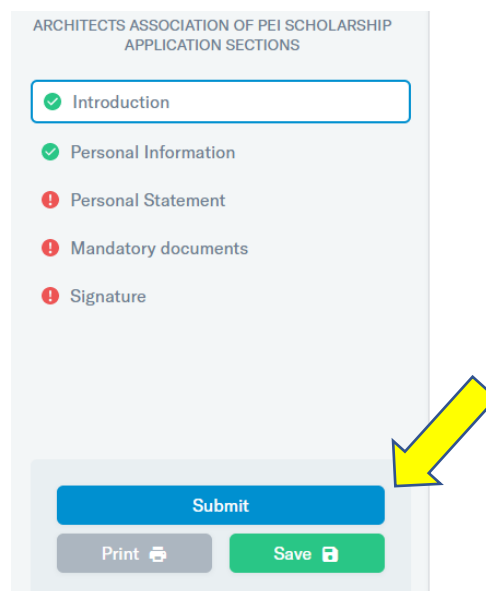
After you fill out any data in your application you can save your application by clicking on the save button. You can work on the application in multiple sessions. Once you click the save button, your data will be saved. You can log off and log back in later before the application end time to complete and submit your application.

## Submitting Your Application

Once you have completed all the sections required for the scholarship you are applying for you can submit your application. Before doing so please ensure that you save your work. You can print a copy of your application by clicking on the print button.



To submit your application please click on the blue **submit** button. You will receive an email confirming your application was received successfully.



### What if I have questions?

If you have any questions or are having any technical difficulties please contact the system administrator by clicking on the support tab and filing out the required fields or by email at [info@cfpei.ca](mailto:info@cfpei.ca)

### Tips and Suggestions

- Please ensure that you save your work by clicking on the diskette icon.
- You will not be able to submit your application until all additional documents are uploaded.
- Please note you can save your work and come back to your account at a later time to complete and add additional documents as you receive them.
- Please ensure that you leave enough time to request additional information required as they will not be accepted after the application deadline of April 3.
- You will not be able to submit your application until you have completed all the application sections required for that scholarship.

### Important Annual Dates to Remember

Please take note of these important dates and deadlines

|                    |                                                                                                          |
|--------------------|----------------------------------------------------------------------------------------------------------|
| <b>February 28</b> | Application portal for Scholarships <b>OPENS</b>                                                         |
| <b>April 3</b>     | Application portal for Scholarships <b>CLOSES</b>                                                        |
| <b>March 14</b>    | Application portal for Community Grants <b>OPENS</b>                                                     |
| <b>May 1</b>       | Application portal for Community Grants <b>CLOSES</b>                                                    |
| <b>July 1</b>      | Applications portal for Hudson-Chouinard scholarship <b>OPENS</b>                                        |
| <b>August 1</b>    | Application portal for Hudson-Chouinard scholarship <b>CLOSES</b>                                        |
| <b>August TBD</b>  | Annual Awards Recognition Reception-Awards given to our 2022 Scholarship and Community Grant recipients. |
| <b>August 1</b>    | Application portal for St. Andrews Scholarship <b>OPENS</b>                                              |
| <b>October 31</b>  | Application portal for St. Andrew's Scholarship <b>CLOSES</b>                                            |